Annexure S5

## **Covering letter for Subscriber Registration Application Forms** (To be submitted by DDO in duplicate on official stationery)

To NSDL CRA,

From:

Date:

DDO Registration Number: DDO Name and designation: DDO's contact No.:

Enclosed please find \_\_\_\_\_\_ (*in words*) number of Subscriber registration application forms, for the purpose of allotment of Permanent Retirement Account Number (PRAN).

I the authorized signatory, do hereby declare that what is stated above is correct and complete.

Yours faithfully,

Signature/Name of authorized signatory Acceptance Date and Stamp of FC branch Stamp of DDO

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## **Instructions:**

- 1. This covering letter is to be provided by the DDO along with the subscriber registration forms.
- 2. The total number of forms per covering letter should not exceed 50. If the total subscriber registration forms exceed 50, kindly provide different covering letters.
- 3. Please quote the correct DDO Reg.No. allotted by CRA. The forms are liable to be rejected if incorrect DDO Reg. No. is mentioned.

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