

MUNICIPAL ADMINISTRATION DEPARTMENT

Office of the Commissioner and  
Director of Municipal Administration,  
AP., Hyderabad.

Rec. No. 09945/2009/OPL.

Dt.: 20.06.2009

CIRCULAR

Sub: Establishment - Relaxation of Ban on transfers of Government employees - Certain instructions issued - Reg.

Ref: G.O.Ms.No.169, Finance (W&M) Deptt., dt.17.06.2009.

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The attention of all the Regional Director - cum - Appellate Commissioners of Municipal Administration in the State is invited to the reference cited, wherein Government have issued orders relaxing ban on general transfers from 17.06.2009 to 16.07.2009 duly stipulating certain conditions in affecting transfers. The G.O is available in the Internet and can be accessed at the address <http://goir.ap.gov.in>

In this regard, the Regional Director - cum - Appellate Commissioners of Municipal Administration in the State are requested to obtain applications from the following categories of employees working in the Municipalities of their region, those who are seeking transfer and eligible in terms of the guidelines/instructions issued in the reference 1<sup>st</sup> cited and submit the consolidated applications category-wise separately to this office on or before 30.06.2009 in the prescribed format (Copy enclosed).

- (i) Superintendents, Senior and Junior Assistants and Typists working in the Offices of the RDMA's.
- (ii) Members of APMMS for the categories of Category-I to IV
- (iii) Members of Public Health wing ie., Sanitary Inspectors, Sanitary Supervisors and Health Assistants
- (iv) Municipal Teachers
- (v) Members of UPA Wing ie., Town Project Officers and Community Organisers

All the Regional Director-cum-Appellate Commissioners of Municipal Administration in the State are directed to acknowledge the receipt of this circular and furnish the particulars within the stipulated time. The counseling date for effecting the transfers will be intimated in due course.  
Encl: Check list.

Sd/- K. SHIVA PRASAD,  
ADDITIONAL DIRECTOR

To  
All the Regional Director - cum - Appellate Commissioners of Municipal Administration in the State with a request to communicate the circular to the Commissioners in their respective regions.

Copy to the Superintendents of 'K', 'M', 'J' and 'N' Sections.

//t.c.f.b.o.//

  
SUPERINTENDENT

APPLICATION FOR TRANSFER IN PURSUANCE OF  
G.O.MS.NO.169 FINANCE (W&M) DEPTT., DT.17.06.2009

1	Name of the Employee				
2	Designation				
3	Date of Birth				
4	Date of Retirement				
5	Date of entry into service				
6	Native District (As per local status)				
7	Name of the post held at present				
8	Date of Joining in the present post / Station and total period of service in the present station in all cadres				
9	Previous posts held				
	Station	Post held	Tenure		
			From	To	Total period
10	Place to which transfer is preferred (mention 3 stations) as per presidential order		1)		
			2)		
			3)		
11	Grounds on which transfer is sought for				
	a) Spouse Case (Enclose requisite certificates)				
	b) Medical grounds (specify)				
	c) Others				
12	Disciplinary Cases pending / punishments imposed, if any				
13	Any other relevant information				

Signature of the Candidate